

## **Rights and Responsibilities for Conducting Research using the Psychology Subject Pool**

As a member of the Psychology Department, you have the opportunity to conduct research using the Psychology Department Subject Pool. This Subject Pool consists of students who are enrolled in a variety of psychology courses and are participating in these studies for course credit. For students, this is a chance to experience psychological research outside of the classroom. For researchers, this is a chance to successfully complete your experiments with minimal monetary costs.

The Psychology Department conducts these studies in accordance with the ethical procedures established by the University Research Board and the Department's Human Subjects Committee. Researchers must conduct each study in a responsible manner. Researchers do not have the right to be abusive or rude to participants, to coerce participants, or to treat participants with disrespect. Below is a list of rights and responsibilities that you have as a researcher who uses the Subject Pool for conducting research.

### Rights of Researchers Conducting Research:

1. You have a right to run studies that last up to 170 mins. If a participant shows up late, you do not have to allow them to participate in the study.
2. You have the right to a distraction free research environment. If a participant is using a cell phone, ipod, or disrupting the study or other participants, you may ask them to leave and they will not receive any credit for the session. Use the credit comments box to provide the necessary details.
3. You have the right to quality data. If you think that a participant is not taking a study seriously, purposely providing inaccurate or inappropriate responses, or acting in a manner which makes you believe that their data will be unusable, you may ask them to leave and they will not receive any credit for the session. Use the credit comments box to provide the necessary details.

### Responsibilities of Researchers Conducting Research:

1. You must be on time to the study you are conducting. Participants are told to wait 15 minutes past the scheduled start time. At that time, participants will receive credit, regardless of actual attendance.
2. You must provide a written debriefing to each participant to keep. It should include a summary of the research, resources for further information, and have a blank copy of the consent form attached.
3. You must record credit for each participant within 48 hours of the study session. Use the comment box to include any information about a participant's absence or conduct during the session.
4. If a student feels uncomfortable during the study, they can withdraw at any time. If they withdraw from a study that is shorter than one hour, they will not receive any credit for the session. For studies that are longer than one hour or studies that include multiple sessions, participants can receive pro-rated credit for partial completion of the study. You must provide a Voluntary Withdrawal Form, which the student must fill out and return to the Subject Pool Coordinator to receive their partial credit.
5. If you cancel an experiment less than 24 hours in advance, you must give the participant credit.
6. If a study is scheduled after building hours, you must arrange for participants to be let into the building.
7. All personal and identifiable data collected during these studies will be kept confidential unless a participant gives permission to do otherwise.